

HISTORIAN Description and Guidelines

It is important that current club members understand not only how IHCUS came to be but how your we originated.

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A **historian** is a person who researches, studies, and writes about the past

One who writes or compiles a chronological record of events

The historian must be even-handed in treatment of evidence

The historian's book is important because future generations of members will want to see what the club's former members participated in and how IHCUS has changed.

Store all the historian's books in a dark and dry area to avoid mold and yellowing of the pages.

Historian Job Description:

- Keep a record of the history of the club
- Keep a record of the history of the breed
- Keep a record of the club's accomplishments and activities
- Collect items such as pictures and news clippings about the club and its members.
- Organize the material
- Digitize the material If possible and save to the IHCUS portable hard drive
- Make the materials available to IHCUS Members
- Do research for club members or the IHCUS Board when requested, if possible
- **All email** sent regarding Historian Committee business **MUST** be sent from the historian@ihcus.org email address