

IHCUS BOD Organizational Meeting

May 20, 2015 Teleconference

Called to order: 8:10pm EST

Present Officers: President: C. Shaw, VP: M. Pierotti-Tietje, Treasurer: D. Nester, Secretary: T. Basch

BOD Members: C. Allen, A. Harper

Absent: L. McKay, R. Castillo, J. Rivers

Forum: All communication goes through the forum, not only is it a great communication tool but a time saver. It is to be checked at least once per week. The forum is used to maintain club records and to ensure all Board members have access to the information. Any problems or for training contact Chris Allen.

Expectations: IHCUS email addresses should be set up and up and running. Official IHCUS communication should be with the Board email addresses. Chris Allen is the website and forum administrator. She is great resource and preceptor, please contact her with any issues.

Duties & Responsibilities: Each officer and board member is to become familiar with their job description, if available and verify that they understand what is expected of them. You can find this information on the website. If you need a copy please ask C. Shaw or C. Allen. We need to touch base with the committees to make sure that they are familiar with their duties and responsibilities. Committees will be asked to start providing quarterly reports for the Third Eye.

Monthly meeting date: Meetings will continue to be the 1st Wednesday of the month at 8pm EST. This can change according to the majority needs.

Update New Board on Carry-Over Items: New board members need to familiarize themselves with ongoing business on the forum. AKC requested Constitution & Bylaw changes are available for your review on the forum under Agenda for June 3rd board meeting. AKC should be getting back to us in June. AKC life time achievement award nominations will be submitted. Sarah Beaupre is the new awards chairperson.

Specialty information: Mandy Kleiman is the chairperson for the national specialty again this year. The first deadline for the specialty premium is the end of this month. Trophy sponsorship is posted on the forum through May 5th.

Suggestions/Ideas: 1. Encourage more trophy sponsorship, if possible please post reminders on your personal Facebook page. 2. Encourage more supported entries for various confirmation/performance events. 3. Look at changing the veteran's age for lure coursing from 6 to 7 years of age. 4. We need keep working on/updating the job descriptions including responsibilities and duties for board members, officers, & committees. This will be placed on the agenda for the next board meeting.

C. Shaw would like to extend an "open door policy" and is available for any questions & concerns.

Business: D. Nester needs password to the online Quick Books. C. Allen & C. Shaw will work with him on setting up a more detailed chart of accounts and other financial items.

T. Basch moves to allow C. Allen to continue use the Chase Visa credit card without treasurer approval for AKC application costs. She will provide receipts to treasurer for all transactions. D. Nester seconded. Vote: Passed unanimously.

Meeting adjourned at 8:55pm EST

Next IHCUS Monthly BOD meeting will be June 3, 2015 at 8pm EST via teleconference.